|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Section 1: Tracking Information** *(Completed by* ***Supplier****)* | | | | | | | | |
| **SCR #**  **(Provided by SRC)** | |  | | **Date**  **Submitted** |  | | | |
|  | | | | | | | | |
| **Section 2: Supplier / Company Information**  *(Completed by* ***Supplier****)* | | | | | | | | |
| **Company Name** | |  | | | **Submitter Name** | | |  |
| **Cage Code** | |  | | | **Email** | | |  |
|  | | | | | | | | |
| **Section 3: Part Details** *(Completed by* ***Supplier****)* | | | | | | | | |
| **Part Number** | |  | | **Rev.** |  | **Part Description** | |  |
|  | | | | | | | | |
| **Section 4: Supporting Information for Request**  *(Completed by* ***Supplier****)* | | | | | | | | |
| **Detailed Description of Change** | | | | | | | | |
|  | | | | | | | | |
| **Justification for Change** *(what are the benefits / why is the change necessary)* | | | | | | | | |
|  | | | | | | | | |
| **Impact on Quality, Cost, or Delivery**  *(specifically describe positive and negative impacts to Q,C,D)* | | | | | | | | |
| **Q, C, D** | **If Approved** | | | | | **If Disapproved** | | |
| **Quality** | **Yes**  **No** | | **If *Yes*, Describe Impact** | | | **Yes**  **No** | **If *Yes*, Describe Impact** | |
| **Cost** | **Yes**  **No** | | **If *Yes*, Describe Impact** | | | **Yes**  **No** | **If *Yes*, Describe Impact** | |
| **Delivery** | **Yes**  **No** | | **If *Yes*, Describe Impact** | | | **Yes**  **No** | **If *Yes*, Describe Impact** | |

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| **Section 5: Impact Analysis**  *(Completed by* ***SRC****)* | | | | | | | | | |
| **SCR#** |  | **Program Name** | | |  | **Customer Contract No.** | |  | |
| **Change Classification** | | | | | **Critical (Class I)**  **Major (Class I)  Minor (Class II)** | | | | |
| **Design Engineering Impact Analysis**  *(effect on performance, function, reliability, durability)* | | | | | | | | | |
|  | | | | | | | | | |
|  | | | | | | | | | |
| **Section 6: Disposition:** *(Completed by* ***SRC****)* | | | | | | | | | |
| Approved  Authorization to Proceed with Comment \*\*  Disapproved | | | | | | | | | |
| **\*\* Authorization Comments** | | |  | | | | | | |
| Additional Requirements | | | | | | | | | |
| No additional Requirements | | | FAI | | | | Sample Parts Qty: \_\_\_\_\_\_\_\_\_\_ | | |
| Traceability by Part Marking | | | Supporting Data | | | | Pending SRCTec Validation Activity | | |
| Traceability by Serial / Lot No. | | | On Site Audit | | | | Pending SRCTec Des/Process Validation | | |
| Traceability by Revision | | | Process Documentation | | | | Pending SRCTec Customer Approval | | |
| Material Certification(s) | | | Evidence of Change Mgmt. Activity | | | | Change Alert Shipping Label Required | | |
| **Function:** | | **Req’d**  **(QE)** | | **Name (Printed)** | | | **Signature** | | Date |
| **Quality Engineer:** | |  | |  | | |  | |  |
| **MFG Engineer:** | |  | |  | | |  | |  |
| **Materials:** | |  | |  | | |  | |  |
| **Procurement:** | |  | |  | | |  | |  |
| **Design Engineer:** | |  | |  | | |  | |  |
| **Program Manager:** | |  | |  | | |  | |  |
| **Other:** | |  | |  | | |  | |  |