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| --- |
| **Section 1: Tracking Information** *(Completed by* ***Supplier****)* |
| **SCR #** **(Provided by SRC)** |  | **Date** **Submitted** |  |
|  |
| **Section 2: Supplier / Company Information**  *(Completed by* ***Supplier****)* |
| **Company Name**  |  | **Submitter Name**  |  |
| **Cage Code** |  | **Email** |  |
|  |
| **Section 3: Part Details** *(Completed by* ***Supplier****)* |
| **Part Number** |  | **Rev.** |  | **Part Description** |  |
|  |
| **Section 4: Supporting Information for Request**  *(Completed by* ***Supplier****)* |
| **Detailed Description of Change** |
|  |
| **Justification for Change** *(what are the benefits / why is the change necessary)*  |
|  |
| **Impact on Quality, Cost, or Delivery**  *(specifically describe positive and negative impacts to Q,C,D)* |
| **Q, C, D** | **If Approved** | **If Disapproved** |
| **Quality** | [ ]  **Yes**[ ]  **No** | **If *Yes*, Describe Impact** | [ ]  **Yes**[ ]  **No** | **If *Yes*, Describe Impact** |
| **Cost** | [ ]  **Yes**[ ]  **No** | **If *Yes*, Describe Impact** | [ ]  **Yes**[ ]  **No** | **If *Yes*, Describe Impact** |
| **Delivery** | [ ]  **Yes**[ ]  **No** | **If *Yes*, Describe Impact** | [ ]  **Yes**[ ]  **No** | **If *Yes*, Describe Impact** |

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|  |
| **Section 5: Impact Analysis**  *(Completed by* ***SRC****)* |
| **SCR#** |  | **Program Name** |  | **Customer Contract No.**  |  |
| **Change Classification** | **[ ]  Critical (Class I)** **[ ]  Major (Class I) [ ]  Minor (Class II)** |
| **Design Engineering Impact Analysis**  *(effect on performance, function, reliability, durability)* |
|  |
|  |
| **Section 6: Disposition:** *(Completed by* ***SRC****)* |
| [ ]  Approved [ ]  Authorization to Proceed with Comment \*\* [ ]  Disapproved  |
| **\*\* Authorization Comments** |  |
| Additional Requirements |
| [ ]  No additional Requirements | [ ]  FAI | [ ]  Sample Parts Qty: \_\_\_\_\_\_\_\_\_\_ |
| [ ]  Traceability by Part Marking | [ ]  Supporting Data | [ ]  Pending SRCTec Validation Activity |
| [ ]  Traceability by Serial / Lot No. | [ ]  On Site Audit | [ ]  Pending SRCTec Des/Process Validation |
| [ ]  Traceability by Revision | [ ]  Process Documentation | [ ]  Pending SRCTec Customer Approval |
| [ ]  Material Certification(s) | [ ]  Evidence of Change Mgmt. Activity | [ ]  Change Alert Shipping Label Required |
| **Function:** | **Req’d****(QE)** | **Name (Printed)** | **Signature** | Date |
| **Quality Engineer:** | [x]  |  |  |  |
| **MFG Engineer:** | [ ]  |  |  |  |
| **Materials:** | [ ]  |  |  |  |
| **Procurement:** | [ ]  |  |  |  |
| **Design Engineer:** | [ ]  |  |  |  |
| **Program Manager:**  | [ ]  |  |  |  |
| **Other:** | [ ]  |  |  |  |