

## SRC Information Technology Services

**Contractor's name:** SRC, Inc.  
**Address:** 7502 Round Pond Road  
North Syracuse, NY 13212-2510  
**Contract number:** GS-00F-0019L  
**Contract period:** April 1, 2001 through April 19, 2020

*Pricelist current through Modification PO-0030, effective April 9, 2018*

**SINs Awarded:** See SIN Table Below

### SIN Table

Corporate SIN
SIN C132-51 – Information Technology Professional Services

**SRC GSA Contract Administrator:** David M. Linton, Sr. Contracts Manager  
**Phone number:** (315) 452-8594  
**FAX number:** (315) 452-8440  
**Internet address:** [gsa@srcinc.com](mailto:gsa@srcinc.com)  
**Web site:** [www.srcinc.com](http://www.srcinc.com)  
**Business size:** Large, Not-for-Profit

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!<sup>TM</sup>, a menu-driven searchable database system. The INTERNET address for GSA Advantage!<sup>TM</sup> is: <http://www.GSAAdvantage.gov>

For more information on ordering from Federal Supply Schedules, please click the following link:

<http://www.gsa.gov/Portal/gsa/ep/channelView.do?pageTypeId=8199&channelId=-13460>

**Table of Contents**

SPECIAL ITEM NUMBER (SIN) DESCRIPTIONS ..... 3  
    C132-51 – Information Technology Professional Services: ..... 3  
CUSTOMER INFORMATION ..... 4  
CONTRACT LABOR HOUR RATES ..... 9  
SRC INFORMATION TECHNOLOGY SERVICES LABOR CATEGORY DESCRIPTIONS..... 10  
    SPECIALIST 3 ..... 10  
    ENGINEER 1 ..... 10  
    ENGINEER 2 ..... 10  
    ENGINEER 3 ..... 11  
    ENGINEER 4 ..... 11  
    ENGINEER 5 ..... 12  
    ENGINEER 6 ..... 12  
    ADMINISTRATIVE MANAGER 3 ..... 13  
TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY SERVICES ..... 14

## SPECIAL ITEM NUMBER (SIN) DESCRIPTIONS

### **C132-51 – Information Technology Professional Services:**

Includes resources and facilities management, database planning and design, systems analysis and design, network services, programming, millennium conversion services, conversion and implementation support, network services project management, data/records management, subscriptions/publications (electronic media), and other services. NOTE: 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately. 2: Offerors and agencies are advised that the Group 70 Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services. 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of, and in conjunction with the purchase of a product. Under such circumstances the services must be performed by the publisher or manufacturer or one of their authorized agents.

## CUSTOMER INFORMATION

### 1a. Table of Awarded Special Item Number(S)

SIN C132-51 – Information Technology (IT) Professional Services

### 2. Maximum Order

<u>SIN</u>	<u>Maximum</u>
C132-51	\$1,000,000

**Note:** Each Schedule contract has a maximum order threshold, which will vary by special item number. The maximum order threshold represents the point where, given the dollar value of the potential order, the ordering activity should seek a price reduction.

**3. Minimum Order:** \$100

**4. Geographic Coverage:** Worldwide.

**5. Point(s) of Production:** NA

**6. Prices Shown:** Net (discount deducted).

**7. Quantity Discounts:** NA

**8. Prompt Payment Terms:** Net 30 days.

**9a. Government Purchase Cards:** accepted at or below the micropurchase threshold.

**9b. Government Purchase Cards:** accepted above the micropurchase threshold.

**10. Foreign Items:** NA

**11a. Time of Delivery (for Services)**

SRC shall deliver or perform services in accordance with the terms negotiated in the agency's order. SRC shall not propose in excess of our standard commercial delivery or performance times to agencies without giving notice to the Ordering Officer of our intent to do so.

**11b. Expedited Delivery:** NA

**11c. Overnight and 2-day Delivery:** NA

**11d. Urgent Requirements:** NA

**12. F.O.B. Point(s):** NA

**13a. Ordering Address:** SRC, Inc.  
Attn: Contracts Dept.  
7502 Round Pond Road.  
Syracuse, NY 13212-2510

### 13b. Ordering Procedures

For products and services, the ordering procedures can be found at: FAR 8.4

Information on Blanket Purchase Agreements (BPAs) can be found at  
<http://www.gsa.gov/Portal/gsa/ep/channelView.do?pageTypeId=17112&channelPage=/ep/channel/gsaOverview.jsp&channelId=-24732>

**14. Payment Address:** SRC, Inc.  
Attn: Accounts Receivable  
7502 Round Pond Road  
Syracuse, New York 13212-2510

### 15. Warranty Provision

#### CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

### 16. Statistical Data for Government Ordering Office Completion of Standard Form 279:

- Block 9: G. Order/Modification Under Federal Schedule
- Block 16: Data Universal Numbering System (DUNS) Number: 06-305-3771
- Block 30: Type of Contractor - G. Other Nonprofit Organization
- Block 31: Woman-Owned Small Business - NO
- Block 36: Contractor's Taxpayer Identification Number (TIN) 15.0589832
- 4a. CAGE Code: 28541
- 4b. Contractor has registered with the Central Contractor Registration Database.

## 17. USA Commitment to Promote Small Business Participation Procurement Programs

### Preamble

SRC provides commercial products and services to the Federal Government. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

#### COMMITMENT

- To actively seek and partner with small businesses.
- To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.
- To develop and promote company policy initiatives demonstrating our support for awarding contracts and subcontracts to small business concerns.
- To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.
- To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.
- To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.
- To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.
- We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in Federal Government contracts. To accelerate potential opportunities please contact David M. Linton, Sr. Contracts Manager, SRC, Inc., phone number (315) 452-8594, fax number (315) 452-8440, or e-mail [gsa@srcinc.com](mailto:gsa@srcinc.com).

## 18. Liability for Injury or Damage

The Contractor shall not be liable for any injury to Government personnel or damage to Government property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

## 19. Basic Guidelines for Using “Contractor Team Arrangements”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a customer agency requirements. These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule

Contract. Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors. Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers' needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules "Team Solution" to meet the customer's requirement.
- Customers make a best value selection.

## **20. Trade Agreements Act of 1979, As Amended**

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

## **21. Federal Information Technology/Telecommunication Standards Requirements:**

Federal departments and agencies acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering offices, shall be responded to promptly by the Contractor.

## **22. Federal Information Processing Standards Publications (FIPS PUBS)**

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

## **23. Federal Telecommunication Standards (FED-STDS)**

Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Supply Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

**24. Overseas Activities**

The terms and conditions of this contract shall apply to all orders for installation, maintenance, and repair of equipment in areas listed in the price list outside the 48 contiguous states and the District of Columbia, except as indicated below:

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Upon request of the Contractor, the Government may provide the Contractor with logistics support, as available, in accordance with all applicable Government regulations. Such Government support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

**25. Purchase of Incidental, Non-Schedule Items**

For administrative convenience, open market (non-contract) items may be added to a Federal Supply Schedule Blanket Purchase Agreement (BPA) or an individual order, provided that the items are clearly labeled as such on the order, all applicable regulations have been followed, and price reasonableness has been determined by the ordering activity for the open market (non-contract) items.



## CONTRACT LABOR HOUR RATES

SRC, INC. GSA IT SERVICES CONTRACT LABOR HOUR RATES <sup>1</sup>		
<i>Labor Category</i>	<i>Year 19 4-9-2018 4-19-2019</i>	<i>Year 20 4-20-2019 4-19-2020</i>
Specialist 3	\$43.56	\$44.47
Engineer 1	\$75.75	\$77.34
Engineer 2	\$104.88	\$107.08
Engineer 3	\$119.88	\$122.40
Engineer 4	\$140.00	\$142.94
Engineer 5	\$161.71	\$165.11
Engineer 6	\$186.00	\$189.91
Administrative Manager 3	\$201.00	\$205.22

<sup>1</sup> Prices shown are net (discount deducted)

The Service Contract Act (SCA) is applicable to this contract and as it applies to the entire 00Corp - PSS Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29CFR 5413.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and/or when the Contractor adds SCA labor categories / employees to the contract through the modification process, the Contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and applicable wage determination (WD) number. Failure to do so may result in cancellation of the contract.

## SRC INFORMATION TECHNOLOGY SERVICES LABOR CATEGORY DESCRIPTIONS

### SPECIALIST 3

Knowledge & Expertise: Sufficient familiarity with field of specialization to work effectively in usual situations; work requires individual to devise own methods, to analyze situations, and to apply standard procedures in making decisions regarding assignments.

Minimum Education & Experience:

- High School with 7 years of experience

### ENGINEER 1

Level of Research/Marketing Efforts: May assist in the preparation, presentation, and follow-up of research proposals. Conducts basic engineering tasks assigned by more experienced researchers and management. Assists in the searching of literature; conducting surveys and experimental tests; collecting, analyzing, and summarizing data. Develops preliminary findings for review by more experienced researchers and managers. Prepares written reports of work; contributes to research reports and journal publications as directed.

Level of Technical Expertise: Applies and interprets standard engineering theories, concepts and techniques. Develops solutions to problems where established theories and techniques can be identified and some precedent exists. Determines own approach to problem and devises solutions when job is within scope of own ability; subject to supervisor approval. Work usually correlates with what other researchers have done or are doing. Initiates and carries out appropriate self- development efforts.

Minimum Education & Experience:

- Bachelor's degree with 0 years of experience

### ENGINEER 2

Level of Research/Marketing Efforts: May assist in the preparation, presentation, and follow-up of research proposals. Conducts engineering tasks assigned by more experienced researchers and management. Searches literature; conducts surveys and experimental tests; collects, analyzes, and summarizes data. Develops preliminary findings for review by more experienced researchers and managers. Prepares written reports of work; contributes to research reports and journal publications as directed.

Level of Technical Expertise: Applies and interprets standard engineering theories, concepts and techniques. Develops solutions to problems where established theories and techniques can be identified and some precedent exists. Determines own approach to problem and devises solutions when job is within scope of own ability; work usually correlates with what other researchers have done or are doing. Initiates and carries out appropriate self-development efforts.

Minimum Education & Experience:

- Bachelor's degree with 3 years of experience
- Master's degree with 0 years of experience

**ENGINEER 3**

Level of Research/Marketing Efforts: Initiates, plans and carries out marketing activities. Prepares, presents, and follows-up on research proposals. Contributes to the design of research projects. Conducts and/or participates in research projects within an engineering specialty; is responsible for meeting research goals within time and budget constraints. Develops, or organizes the development of research findings, draws conclusions, and develops recommendations. Prepares and presents research reports to clients.

Level of Technical Expertise: Applies and interprets standard engineering theories, concepts, and techniques in an engineering specialty; applies a working knowledge of related disciplines. Works on a wide range of problems requiring the use of creative and imaginative thinking. Is gaining recognition from peers and clients for expertise in a selected technical field. May author articles published in peer-reviewed journals. Initiates and carries out appropriate self-development activities.

Minimum Education & Experience:

- Bachelor's degree with 6 years of experience
- Master's degree with 3 years of experience
- Ph.D. with 0 years of experience

**ENGINEER 4**

Level of Research/Marketing Efforts: Regularly makes positive contributions to marketing activities; contributes to planning for research programs; responsible for generating research in existing and new market and technical areas; often markets multidisciplinary concepts. Contributes to and directs the preparation, presentation, and follow-up of research proposals. Plans and designs research projects within an engineering specialty. Conducts large research projects and is responsible for meeting research goals within time and cost constraints. Develops, or directs the development of research findings, draws conclusions, and develops recommendations. Prepares and presents research reports to clients.

Level of Technical Expertise: Applies on a broad basis principles, theories, and concepts to a field of engineering specialty; applies a working knowledge of related disciplines. Works on a wide range of problems requiring the use of creative and imaginative thinking. Has gained recognition from peers and clients for technical expertise. Initiates and carries out appropriate self-development efforts.

Minimum Education & Experience:

- Bachelor's degree with 10 years of experience
- Master's degree with 6 years of experience
- Ph.D. with 3 years of experience

## ENGINEER 5

Level of Research/Marketing Efforts: Provides research leadership in a well-defined technical area within a research Center. Makes contributions to the planning and execution of marketing plans for major research programs within a research Center. Oversees the preparation, presentation and follow-up of major proposals. Plans critical projects requiring a high degree of creativity and technical organization. Establishes technical objectives, recommends research staff assignment, directs and participates in research efforts. Establishes and controls time and task schedules and budgets. Manages major research projects. Reviews research outcomes and recommendations of lower level researchers and may make final recommendations to clients. Contributes to and directs the preparation and presentation of research reports to clients and the professional community.

Level of Technical Expertise: Applies advanced engineering principles, theories, and concepts in developing original research programs. Develops, or directs the development of solutions to complex research problems where little or no precedent exists and innovation is required. Is recognized both internally and externally as being an authority in a research specialty. Frequently authors articles published in peer-reviewed journals. Initiates and carries out appropriate self-development efforts.

Minimum Education & Experience:

- Bachelor's degree with 11 years of experience
- Master's degree with 10 years of experience
- Ph.D. with 6 years of experience

## ENGINEER 6

Level of Research/Marketing Efforts: Provides research leadership in a specific technical field in which the individual is recognized as a national authority; leads research at the Program level. Makes contributions at the Program level to the planning and execution of marketing plans for major research programs within Center; foresees and promotes interdisciplinary applications of research expertise. Oversees the preparation, presentation and follow-up of major proposals. Establishes technical objectives of projects, recommends research staff assignment, directs and may participate in research efforts; monitors research outcomes and may make final recommendations to clients; plans and directs the most complex projects in area of expertise and provides consultation and guidance throughout SRC relative to same. Contributes to and directs the preparation and presentation of research reports to clients and the professional community.

Level of Technical Expertise: Applies advanced engineering principles, theories, and concepts in developing original research programs. Develops, or directs the development of solutions to complex research problems where little or no precedent exists, innovation is required, and which may extend the boundaries of existing knowledge. Is recognized as a national authority in a research specialty. Frequently authors articles published in peer-reviewed journals. Initiates and carries out appropriate self-development efforts.

Minimum Education & Experience:

- Bachelor's degree with 12 years of experience
- Master's degree with 11 years of experience
- Ph.D. with 10 years of experience

**ADMINISTRATIVE MANAGER 3**

Knowledge & Expertise: Mastery of the applicable laws, principles, and practices of a professional or administrative field and demonstrated skills and abilities in planning organizing, and managing; work requires the development and administration of programs within prescribed policies, based on the appraisal of facts, trends, and the evaluation of anticipated results and their relation to overall department and organizational objectives.

Minimum Education & Experience:

- Bachelor's degree with 15 years of experience
- Master's degree with 15 years of experience
- Ph.D. with 15 years of experience

## **TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY SERVICES**

GSA multiple award schedule contracts are awarded in accordance with the provisions of Federal Acquisition Regulation Part 12—Acquisition of Commercial Items. To the maximum extent practicable, GSA multiple award schedule contracts include only those clauses and terms and conditions, either required to implement provisions of law or executive orders applicable to the acquisition of commercial items, or determined to be consistent with customary commercial practice. Ordering agencies may incorporate provisions in their task orders that are essential to their specific requirements (i.e., security, hazardous material handling, key personnel, etc.), provided they do not conflict with the terms and conditions of the contract. These provisions, when required, must be included in the individual task order, and any costs necessary to comply with the provision(s) will be included in the task order proposal price estimate, unless otherwise prohibited by law.