

## GSA Environmental Services

**Contractor's name:** SRC, Inc.  
**Address:** 7502 Round Pond Road  
 North Syracuse, NY 13212-2510  
**Contract number:** GS-00F-0019L  
**Contract period:** April 1, 2001 through April 19, 2020

*Pricelist current through Modification PO-0030, effective April 9, 2018*

**SINs Awarded:** See SIN Table below

### SIN Table

SINs
SIN C899-1, Environmental Consulting Services
SIN C899-3, Environmental Training Services
SIN C899-5, Materials and Waste Recycling and Disposal Services

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**Web site:** [www.srcinc.com](http://www.srcinc.com)  
**Business size:** Large, Not-for-Profit

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!™, a menu-driven searchable database system. The INTERNET address for GSA Advantage!™ is: <http://www.GSAAdvantage.gov>

For more information on ordering from Federal Supply Schedules, please click the following link: <http://www.gsa.gov/Portal/gsa/ep/channelView.do?pageTypeId=8199&channelId=-13460>

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## **SPECIAL ITEM NUMBER (SIN) DESCRIPTIONS**

### **C899-1 - Environmental Consulting Services**

The services include, but are not limited to: Planning and Documentation Services for the development, planning, facilitation, coordination, and documentation of and/or for environmental initiatives (or mandates such as Executive Order 13423) in areas of chemical, radiological, and/or hazardous materials; ISO 14001 Environmental Management System (EMS) and sustainable performance measure development; Environmental Assessment (EA) and Environmental Impact Statement (EIS) preparation under the National Environmental Policy Act (NEPA); Endangered species, wetland, watershed, and other natural resource management plans; Archeological and/or cultural resource management plans; Environmental program and project management; Environmental regulation development; Economic, technical and/or risk analysis; other environmentally related studies and/or consultations; Homeland Security solutions that include Biochemical protection; Crime prevention through environmental design surveys (CPTED); Economical, technical and/or risk analysis; Identification and mitigation of threats inclusive of protective measures to mitigate the threats; and Vulnerability assessments. Compliance Services such as review, audit, and implementation/management of EMS and other compliance and contingency plans and performance measures; Permitting; Spill prevention/control and countermeasure plans; Pollution prevention surveys; and Community Right to-Know Act reporting. Advisory Services for ongoing advice and assistance with data and information in support of agency environmental programs involving areas such as Hazardous material spills; Material safety data sheets (MSDS), Biological/medical data sheets; Information hotlines; Poison control hotlines; Environmental regulations and environmental policy/procedure updates; Management, furnishing, or inventory of MSDS. Waste Management Consulting Services to provide guidance in support of waste-related data collection, feasibility studies and risk analyses; Resource Conservation and Recovery Act/Comprehensive Environmental Response Compensation and Liability Act (RCRA/CERCLA) site investigations; Hazardous and/or non-hazardous exposure assessments; Waste characterization and source reduction studies; Review and recommendation of waste tracking or handling systems; Waste management plans and/or surveys; Waste minimization/pollution prevention initiatives; and Review of technologies and processes impacting waste management.

### **C899-3 - Environmental Training Services**

This SIN is designed to aid agencies in training personnel in a variety of environmentally related subjects in order to meet Federal mandates and Executive Orders. Environmentally related training can be conducted on- or off-site using standard off-the-shelf, customized, or computer/web-based interactive courses. Examples of environmental training courses include: Air/blood borne pathogens; Asbestos awareness; Environmental management planning and operations and maintenance (O&M) planning; Asbestos Hazard Emergency Response Act (AHERA); Compliance with environmental laws/regulations; Comprehensive Environmental Response Compensation and Liability Act (CERCLA); Confined space training; Electronics management; Emergency response plans; Environmental audits, awareness, compliance, and management; Fire preparedness training; First responder; Hazardous materials and waste

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(HAZMAT) training to include compliance, operation, packaging, handling, generators, and incident response; Hazardous waste operations and emergency response (HAZWOPER) training inclusive of transportation, storage and disposal; ISO 14001 Environmental Management Systems (EMS); Lead training to include awareness, inspecting, assessing, rehabilitation, and renovation; Mold (abatement, assessment); National Environmental Policy Act (NEPA); Natural habitat preservation; Occupational Safety and Health Administration (OSHA); Pollution prevention; Public fire safety education; Resource Conservation and Recovery Act (RCRA); Sustainable environmental practices; Water conservation; and Wetlands regulation and permitting.

**C899-5 – Materials and Waste Recycling and Disposal Services**

Services include, but are not limited to: Management and oversight of Hazardous Material (HAZMAT) disposal operations, and management, oversight and recycling of universal waste (e.g., electronic equipment, batteries, cell phones, cathode ray tubes (CRTs), and compact fluorescent light bulbs (CFLs)). This includes reuse assessments and inventory, destruction, inventory transfer and/or disposal after compliance with GSA Office of Personal Property Management requirements outlined in Federal Management Regulations 101-42, 102-36, and 102-37 (as applicable). Examples of types of material waste services include, but are not limited to: Solid waste, industrial waste, mining waste, and oilfield waste (e.g., drill cuttings); Liquid waste (e.g., wastewater containing less than 1% solids); Excess inventory; Surplus inventory; Non-hazardous materials that pose no immediate threat to human health and the environment, excluding household waste (e.g., routine refuse collection and disposal); Hazardous materials and/or those that contain leachable toxic components; Plastics such as acrylic, nylon, high-density polyethylene (HDPE) and low-density polyethylene (LDPE); Confiscated materials; and Construction debris such as asphalt, drywall.

## CUSTOMER INFORMATION

### 1a. Table of Awarded Special Item Number(S)

SIN C899-1 - Environmental Consulting Services  
SIN C899-3 – Environmental Training Services  
SIN C899-5 – Materials and Waste Recycling and Disposal Services

### 2. Maximum Order

<u>SIN</u>	<u>Maximum</u>
C899-1	\$1,000,000
C899-3	\$1,000,000
C899-5	\$1,000,000

**3. Minimum Order:** \$100

**4. Geographic Coverage:** Worldwide.

**5. Point(s) of Production:** NA

**6. Prices Shown:** Net (discount deducted).

**7. Quantity Discounts:** NA

**8. Prompt Payment Terms:** Net 30 days.

**9a. Government Purchase Cards:** accepted at or below the micropurchase threshold.

**9b. Government Purchase Cards:** accepted above the micropurchase threshold.

**10. Foreign Items:** NA

### 11a. Time of Delivery (for Services)

SRC shall deliver or perform services in accordance with the terms negotiated in the agency's order. SRC shall not propose in excess of our standard commercial delivery or performance times to agencies without giving notice to the Ordering Officer of our intent to do so.

**11b. Expedited Delivery:** NA

**11c. Overnight and 2-day Delivery:** NA

**11d. Urgent Requirements:** NA

**12. F.O.B. Point(s):** NA

**13a. Ordering Address:** SRC, Inc.  
Attn: Contracts Dept.  
7502 Round Pond Road  
Syracuse, NY 13212-2510

### 13b. Ordering Procedures

For products and services, the ordering procedures can be found at: FAR 8.4

Information on Blanket Purchase Agreements (BPAs) can be found at  
<http://www.gsa.gov/Portal/gsa/ep/channelView.do?pageTypeId=17112&channelPage=/ep/channel/gsaOverview.jsp&channelId=-24732>

**14. Payment Address:** SRC, Inc.  
Attn: Accounts Receivable  
7502 Round Pond Road  
Syracuse, New York 13212-2510

### 15. Warranty Provision

#### CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

### 16. Statistical Data for Government Ordering Office Completion of Standard Form 279:

- Block 9: G. Order/Modification under Federal Schedule
- Block 16: Data Universal Numbering System (DUNS) Number: 06-305-3771
- Block 30: Type of Contractor - G. Other Nonprofit Organization
- Block 31: Woman-Owned Small Business - NO
- Block 36: Contractor's Taxpayer Identification Number (TIN) 15.0589832
- 4a. CAGE Code: 28541
- 4b. Contractor has registered with the Central Contractor Registration Database.

## 17. USA Commitment to Promote Small Business Participation Procurement Programs

### Preamble

SRC, Inc. provides commercial products and services to the Federal Government. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

### COMMITMENT

- To actively seek and partner with small businesses.
- To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.
- To develop and promote company policy initiatives demonstrating our support for awarding contracts and subcontracts to small business concerns.
- To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.
- To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.
- To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.
- To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.
- We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in Federal Government contracts. To accelerate potential opportunities please contact David M. Linton, Sr. Contracts Manager, SRC, Inc., phone number (315) 452-8594, fax number (315) 452-8440, or e-mail [gsa@srcinc.com](mailto:gsa@srcinc.com).

## 18. Liability for Injury or Damage

The Contractor shall not be liable for any injury to Government personnel or damage to Government property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

## 19. Basic Guidelines for Using “Contractor Team Arrangements”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a customer agency requirement. These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule

Contract. Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors. Customers should refer to FAR 9.6 for specific details on Team Arrangements.

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Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customer's needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules "Team Solution" to meet the customer's requirement.
- Customers make a best value selection.

**20. Trade Agreements Act of 1979, As Amended**

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

**21. Federal Information Technology/Telecommunication Standard Requirements:**

Federal departments and agencies acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering offices, shall be responded to promptly by the Contractor.

**22. Federal Information Processing Standards Publications (FIPS PUBS)**

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

**23. Federal Telecommunication Standards (FED-STDS)**

Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Supply Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.



**24. Overseas Activities**

The terms and conditions of this contract shall apply to all orders for installation, maintenance, and repair of equipment in areas listed in the price list outside the 48 contiguous states and the District of Columbia, except as indicated below:

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Upon request of the Contractor, the Government may provide the Contractor with logistics support, as available, in accordance with all applicable Government regulations. Such Government support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

**25. Purchase of Incidental, Non-Schedule Items**

For administrative convenience, open market (non-contract) items may be added to a Federal Supply Schedule Blanket Purchase Agreement (BPA) or an individual order, provided that the items are clearly labeled as such on the order, all applicable regulations have been followed, and price reasonableness has been determined by the ordering activity for the open market (non-contract) items.

## CONTRACT LABOR HOUR RATES

SRC, INC. GSA ENVIRONMENTAL ADVISORY SERVICES CONTRACT LABOR HOUR RATES <sup>1</sup>		
<i>Labor Category</i>	<i>Year 19 4-9-2018 4-19-2019</i>	<i>Year 20 4-20-2019 4-19-2020</i>
Specialist 3	\$61.00	\$62.28
Scientist 1	\$62.85	\$64.17
Scientist 2	\$77.00	\$78.62
Scientist 3	\$88.72	\$90.58
Scientist 4	\$112.00	\$114.35
Scientist 5	\$134.33	\$137.15
Scientist 6	\$159.11	\$162.45
Technical Manager 1	\$167.91	\$171.44
Technical Manager 2	\$189.57	\$193.55
Technical Manager 3	\$221.18	\$225.82

<sup>1</sup> Prices shown are net (discount deducted)

The Service Contract Act (SCA) is applicable to this contract and as it applies to the entire 00Corp - PSS Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29CFR 5413.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and/or when the Contractor adds SCA labor categories / employees to the contract through the modification process, the Contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and applicable wage determination (WD) number. Failure to do so may result in cancellation of the contract.

## SRC ENVIRONMENTAL SERVICES LABOR CATEGORY DESCRIPTIONS

### SPECIALIST 3

Expertise and Responsibilities: Basic familiarity with fundamental office and clerical operations. Responsibilities include, but are not limited to: PC skills, operating and adjusting duplication equipment to produce printed pieces for external or internal distribution, maintaining general files according to established procedures, periodically transferring materials from active to storage files. Follows methods either developed by others under relatively close supervision.

Minimum Education/Experience:

- High School with 7 years of experience.

### SCIENTIST 1

Expertise and Responsibilities: Performs routine assignments with clear, specific objectives which may require the limited exercise of judgment and decision-making skills. Conducts research tasks assigned by more experienced researchers and management. Collects, compiles, and processes data and develops preliminary findings for review by more experienced scientists and managers. Searches literature; conducts surveys and tests; collects, analyzes, and summarizes data. Develops preliminary findings for review by more experienced researchers and managers. Contributes to research reports and journal publications as directed.

Minimum Education/Experience:

- Associates degree with 2 years of experience
- Bachelor's degree with 0 years of experience

### SCIENTIST 2

Expertise and Responsibilities: Performs basic assignments involving relatively few complex features for which there are precedents. Enters data into data bases, spreadsheets, and other appropriate formats for review and use by others. Performs basic calculation, data evaluation, and modeling tasks involving use of various software packages. Assists in the preparation of technical documents, including reports, and data summaries for internal or client use.

Minimum Education/Experience:

- Bachelor's degree with 2 years of experience
- Master's degree with 0 years of experience

### SCIENTIST 3

Expertise and Responsibilities: Performs more complex assignments that require investigation of multiple issues where some precedent may exist. May contribute to some task management activities and assist in reviewing work performed by others. Performs tasks of a larger scope; may lead specific tasks within the scope of a larger project. Identifies problems and related research issues and contributes to technical approaches and solutions. Contributes to project plans within a scientific specialty.

Minimum Education/Experience:

- Bachelor's degree with 3 years of experience
- Master's degree with 1 year of experience
- Ph.D. with 0 years of experience

### SCIENTIST 4

Expertise and Responsibilities: Contributes significantly to the design of research projects. Independently evaluates, selects, and applies standardized scientific procedures and techniques to problems and projects of moderate complexity. Guides the technical/research efforts of less experienced staff. Completes complex assignments of diverse scope resulting in development of new or refined scientific procedures and techniques. Plans and designs research projects within area of specialization. May have limited task management responsibilities, including contributing to staffing plans and tracking task budgets. Provides QA/QC and review of work performed by more junior scientists. Prepares and presents research findings and recommendations.

Minimum Education/Experience:

- Bachelor's degree with 4 years of experience
- Master's degree with 3 years of experience
- Ph.D. with 2 years of experience

### SCIENTIST 5

Expertise and Responsibilities: Applies advanced scientific methods in developing original research programs. Develops or directs the development of solutions to moderately complex research problems and projects where little or no precedent exists and innovation is required. Frequently authors technical reports and articles published in peer-reviewed journals. Develops and applies advanced scientific procedures and techniques in the investigation and solution of complex problems. Provides guidance to management regarding research in area of scientific expertise and in related areas; advises management on scientific research trends and developments in area of expertise. May serve as task manager, including identifying appropriate staff to perform work, developing budgets and schedules, tracking progress, and providing QA/QC review of deliverables.

Minimum Education/Experience:

- Bachelor's degree with 6 years of experience
- Master's degree with 5 years of experience
- Ph.D. with 4 years of experience

**SCIENTIST 6**

Expertise and Responsibilities: Responsible for interpreting and executing complex assignments as individual contributor and/or managing complex programs and projects. Develops or directs the development of solutions to complex research problems where little or no precedent exists and substantial innovation is required. May lead the development of intellectual property. May provide research leadership in a specific scientific field. Establishes technical objectives of projects, recommends research staff assignment, directs and may participate in research efforts; monitors research outcomes and may make final recommendations to clients; plans and directs the most complex projects in area of expertise and provides consultation and guidance throughout SRC relative to same. Contributes to and directs the preparation and presentation of research findings in technical reports, articles in peer-reviewed journals, and/or presentations at scientific conferences. May lead or manage multiple tasks within a functional area or program, and serves as a point of contact for clients.

Minimum Education/Experience:

- Bachelor's degree with 7 years of experience
- Master's degree with 6 years of experience
- Ph.D. with 5 years of experience

**TECHNICAL MANAGER 1**

Expertise and Responsibilities: Demonstrates working knowledge and application of project management skills, including planning, budgeting, staffing, and tracking progress against goals. Directs the work of an assigned group of scientists, and/or support staff in the completion of assignments and projects. Applies principles, theories, and concepts within area of specialization in the completion of projects and assignments. Demonstrates basic knowledge and application of supervisory skills, including organizing and assigning work, staffing projects, and training of assigned staff. Directs assigned technical organization to ensure results related to technical objectives. Monitors and controls allocated project budgets and project schedules. Reviews and evaluates results of technical projects under direction.

Minimum Education/Experience:

- Bachelor's degree with 7 years of experience
- Master's degree with 6 years of experience
- Ph.D. with 5 years of experience

## TECHNICAL MANAGER 2

Expertise and Responsibilities: Directs the work of a functional area within a project team and/or business unit. May serve as program manager on small or medium-sized contracts, providing senior technical leadership and program management, including developing budgets and schedules and tracking progress. Technical staff and/or supervisory personnel report to this level. Organizes project and task workloads and selects most qualified individuals for specific assignments. Serves as point of contacts for clients in communicating project status, progress, and results.

Minimum Education/Experience:

- Bachelor's degree with 10 years of experience
- Master's degree with 8 years of experience
- Ph.D. with 7 years of experience

## TECHNICAL MANAGER 3

Expertise and Responsibilities: Directs major programs within a business unit, including assigning staff and other resources, monitoring technical quality and project schedules/budgets, and assuring customer satisfaction. Leads the work of functional areas within an operations center. Senior technical staff and other management personnel report to this level. Applies advanced scientific principles, theories, and concepts in an engineering or scientific specialty in the management of management, technical, and support staff. Demonstrates advanced knowledge and application of management skills, including establishing schedules and budgets and monitoring and controlling performance. Demonstrates working knowledge and application of personnel management skills. Plans, organizes, and manages the work of assigned technical and management staff. Establishes schedules and budgets for multiple functional areas within an operations center. Develops operational plans for multiple functional areas within an operations center. Serves as program manager on medium and large contracts. Monitors project progress and outcomes and communicates results to clients.

Minimum Education/Experience:

- Bachelor's degree with 12 years of experience
- Master's degree with 10 years of experience
- Ph.D. with 9 years of experience

## **TERMS AND CONDITIONS APPLICABLE TO ENVIRONMENTAL ADVISORY SERVICES**

GSA multiple award schedule contracts are awarded in accordance with the provisions of Federal Acquisition Regulation Part 12—Acquisition of Commercial Items. To the maximum extent practicable, GSA multiple award schedule contracts include only those clauses and terms and conditions, either required to implement provisions of law or executive orders applicable to the acquisition of commercial items, or determined to be consistent with customary commercial practice. Ordering agencies may incorporate provisions in their task orders that are essential to their specific requirements (i.e., security, hazardous material handling, key personnel, etc.), provided they do not conflict with the terms and conditions of the contract. These provisions, when required, must be included in the individual task order, and any costs necessary to comply with the provision(s) will be included in the task order proposal price estimate, unless otherwise prohibited by law.